

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
February 16, 2021

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and Don Dominique. There were no other unit owners present.

Ms. Burkinshaw called the meeting to order at 6:30 p.m.

Comments from the Floor: None.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the February 2 meeting. Vote: Passed.

Finances:

- As of today, we have \$9,653.97 in checking and \$188,055.84 in reserves for a grand total of \$197,709.82.
- As of today, we have \$5,961.88 in arrearages involving 9 owners. One account is still in collections.
- Trustees discussed the allocation of reserve funds among the various accounts and decided to concentrate the funds in the roof account for the current year.

Snow Removal:

- A motion was made and seconded to purchase a pallet of ice melt to replenish our supply. Vote: Passed.

Landscaping:

- Cotton Tree Service has not yet given us a date to remove the tree behind Building 3.
- Trustees discussed landscaping for the coming year and considered using Setter Landscaping again.

Grounds/Property:

- Our next power shutoff will be on Saturday, February 20, weather permitting. There should be one more power shutoff after this one.

Buildings:

- The roof leak over Unit 86 has been repaired temporarily.

Unit Issues:

- New owners recently moved into Units 37 and 43. Unit 2 will have a new owner at the beginning of March. We will schedule a new owners meeting later in March.

New Business:

- Al White has resigned from the Board effective immediately as he and Violet are relocating. Thank you, Al, for your years of work on the Board and we wish you both much success in the future. Don Dominique has agreed to join the Board on a temporary basis until we can identify a permanent replacement.
- Future Meetings: March 9 and March 23.

There being no further business, the meeting adjourned at 8:00 p.m. Our next meeting will be on Tuesday, March 9, at 6:30 p.m. in the Meeting Room. All owners are invited to attend.

Respectfully submitted,


Norman Muller
Vice President

Reminders:

1. Please check your email for updates on snow cleanup and other important matters. If you don't have email, read bulletin board notices.
2. Please keep your Snow Removal Policy handy and refer to it when snow cleanup is being done.
3. Do not deposit snow in roadways after plowing has been done. This negates all the cleanup work.
4. Keep your can of ice melt handy for icy mornings. Refill your can at the mailbox.
5. It may be winter but you still need to pick up after your pets.
6. Have you checked your furnace filter lately? It is probably time to change it.