

CLEARVIEW HEIGHTS CONDOMINIUM ASSOCIATION
Meeting Minutes
July 14, 2020

Present: Karen Burkinshaw, Richard Lacasse, Norman Muller, Rosemary Thompson, and Al White.
There were two unit owners present.

Ms. Burkinshaw called the meeting to order at 6:35 p.m.

Comments from the Floor:

Q.: We are very happy to be members of this community and we are interested in improvements to the back of our building. We are also concerned about the irrigation system behind our building.

A.: We will be looking to make improvements to the back of your building and will get input before we decide on anything.

Meeting Minutes:

- A motion was made and seconded to accept the minutes of the June 23 meeting. Vote: Passed.

Finances:

- As of today, we have \$39,934.90 in checking and \$156,629.71 in reserves for a grand total of \$196,564.61.
- As of today, we have arrearages of \$3,654 involving 5 owners. One account is still in collections.

Snow Removal:

We are still looking for a contractor to do berm repairs. To date, no one is interested.

Landscaping:

- The dead plant in front of Units 54-55 still needs to be removed.
- The plastic edging around the back of Building 5 has been replaced.
- A motion was made and seconded to hire Mass Tree to make some minor improvements to the back of Building 5. Vote: Passed.
- An irrigation problem in front of Building 4 was repaired today.
- We need to repair the grass areas adjacent to the new dumpster pad. This will probably be done later in the year when the grass has a better chance of getting established.

Grounds/Property:

- We still have two catch basins that need repairs.
- The new dumpster pad is done. As soon as the new concrete is sealed and the fencing replaced, the dumpsters will be relocated to the new pad.
- We are still waiting for our catch basin cleaning to be scheduled.
- We have received a plan for renumbering and relining parking spots. We are now waiting for a starting date for this project.
- On June 30, an email motion was made and seconded to hire Mass Tree to treat and cut down the knotweed behind Buildings 3, 4, and 5. Vote: Passed.

Buildings:

- Unit 39-40 deck repairs have been completed.
- On June 24, an email motion was made and seconded to make additional repairs to the Unit 39-40 deck stairs. Vote: Passed.

- The Building 3 deck skirting project is underway.
- Front doors on Building 4 have been replaced. We now need to get quotes to have them painted.
- New signage for Buildings 1, 4, 5, and 11 is still being made.

Old Business:

- Trustees discussed the process and logistics for conducting the Annual Meeting. Our ANNUAL MEETING will be held outside on July 28 with a July 29 rain date. The meeting will be limited to conducting the trustee election and a question and answer period. A notice will be delivered to all residents with the specific details of this meeting.

New Business:

- Future Meetings: July 28 (ANNUAL MEETING) and August 11.

Unit Issues:

- Trustees discussed several unit issues including the failure of unit owners to break down boxes before depositing them in the recycling dumpsters.

There being no further business, the meeting adjourned at 9 p.m.

Our next meeting will be our ANNUAL MEETING which will be held on Tuesday, July 28, at 7 p.m. outside. Rain date will be July 29. All owners are invited to attend.

Respectfully submitted,


Norman Muller
Vice President

Reminders:

1. Speed limit is still 10 MPH. Slow down!!!
2. Break down and flatten all boxes before depositing them in the recycling dumpster. Plastic bags and Styrofoam packaging need to be thrown in the trash dumpster.
3. ANNUAL MEETING is July 28. Please read the notice we will be delivering to your door concerning this important meeting.